

**AMADEO WATER DISTRICT Indicative Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>I. AVAILABLE AT PROCUREMENT SERVICE STORE</b>													
5-02-03-010	OFFICE SUPPLIES	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	118,986.51	118,986.51		Supplies available at the Procurement Service
5-02-03-020	ACCOUNTABLE FORMS	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	70,000.00	70,000.00		Supplies available at the Procurement Service
5-02-03-990	OTHER SUPPLIES AND MATERIALS	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	16,372.21	16,372.21		Supplies available at the Procurement Service
5-02-03-99005	OTHER SUPPLIES AND MATERIALS-OSH	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	37,232.00	37,232.00		Supplies available at the Procurement Service
1-04-05-030	SEMI-EXPENDABLE INFORMATION AND COMMUNICATION TECHNOLOGY EQUIPMENT	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	269,549.28	269,549.28		Supplies available at the Procurement Service
1-04-05-010	SEMI-EXPENDABLE FURNITURE AND FIXTURE	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	24,515.92	24,515.92		Supplies available at the Procurement Service
<b>II. ITEMS NOT AVAILABLE IN PROCUREMENT SERVICE STORE</b>													
5-02-03-010	OFFICE SUPPLIES	ALL DIVISION	NO	Shopping	within the year 2024				General Funds	278,900.00	278,900.00		Supplies based on approved APP-CSE but not available at the Procurement Service
5-02-03-010	OFFICE SUPPLIES	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	75,000.00	75,000.00		Supplies based on approved APP-CSE but not available at the Procurement Service
5-02-03-020	ACCOUNTABLE FORMS	ALL DIVISION	NO	Shopping	within the year 2024				General Funds	30,040.00	30,040.00		Procurement of other accountable forms
5-02-03-990	OTHER SUPPLIES AND MATERIALS	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	22,140.00	22,140.00		Supplies based on approved APP-CSE but not available at the Procurement Service
5-02-03-99005	OTHER SUPPLIES AND MATERIALS-OSH	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	130,970.00	130,970.00		Supplies based on approved APP-CSE but not available at the Procurement Service
1-04-05-170	SEMI-EXPENDABLE ELECTRICAL EQUIPMENT	ADMIN. & GEN. SERVICES/COMMERCIAL/ PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	28,500.00	28,500.00		Procurement of various items not regularly purchased
1-04-05-010	SEMI-EXPENDABLE FURNITURE AND FIXTURE	ADMIN. & GEN. SERVICES/COMMERCIAL/ PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	58,500.00	58,500.00		Procurement of various items not regularly purchased
1-04-05-030	SEMI-EXPENDABLE INFORMATION AND COMMUNICATION TECHNOLOGY EQUIPMENT	ALL DIVISION	NO	Shopping	within the year 2024				General Funds	131,700.00	131,700.00		Procurement of various items not regularly purchased
1-04-05-030	SEMI-EXPENDABLE INFORMATION AND COMMUNICATION TECHNOLOGY EQUIPMENT	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	34,800.00	34,800.00		Procurement of various items not regularly purchased
1-04-05-160	SEMI-EXPANDABLE KITCHEN EQUIPMENT	ADMIN. & GEN. SERVICES DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	31,500.00	31,500.00		Procurement of various items not regularly purchased
1-04-05-020	SEMI-EXPENDABLE OFFICE EQUIPMENT	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	176,500.00	176,500.00		Procurement of various items not regularly purchased
1-04-05-190	SEMI-EXPANDABLE OTHER MACHINERY EQUIPMENT	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	938,300.00	938,300.00		Procurement of various items not regularly purchased
1-06-060-010	MOTOR VEHICLES	ADMIN. & GEN. SERVICES DIVISION	NO	Competitive Bidding	within the year 2024				General Funds	3,200,000.00		3,200,000.00	Procurement of service vehicle to be used in daily operation
1-06-060-010	MOTOR VEHICLES	ADMIN. & GEN. SERVICES/COMMERCIAL/ PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	980,000.00		980,000.00	Procurement of service vehicle to be used in daily operation

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1-06-05-020	OFFICE EQUIPMENT	COMMERCIAL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	120,000.00		120,000.00	Procurement of various items not regularly purchased
1-06-03-050	POWER SUPPLY SYSTEM	PRODUCTION DIVISION	NO	Direct Contracting	within the year 2024				General Funds	3,000,000.00		3,000,000.00	Electrification
1-06-03-050	POWER SUPPLY SYSTEM	PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	170,000.00		170,000.00	Electrical Service Entrance
1-06-030-040	WATER SUPPLY SYSTEM	PRODUCTION DIVISION	NO	Competitive Bidding	within the year 2024				General Funds	6,200,000.00		6,200,000.00	Consists of production well drilling, electromechanical and others
1-06-030-040	WATER SUPPLY SYSTEM	PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	1,950,000.00		1,950,000.00	Procurement of water supply system
5-02-12-010	ENVIRONMENT & SANITARY SERVICES	PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	218,400.00	218,400.00		Payment for water test
1-06-05-990	OTHER MACHINERY EQUIPMENT	PRODUCTION DIVISION	NO	Competitive Bidding	within the year 2024				General Funds	1,600,000.00		1,600,000.00	Procurement of generator set
1-06-05-990	OTHER MACHINERY EQUIPMENT	PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	350,000.00		350,000.00	Procurement of various items not regularly purchased
1-06-04-010	BUILDING	ENGINEERING DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	500,000.00		500,000.00	Building Improvement
5-02-01-010	TRAVELLING EXPENSE-LOCAL	ALL DIVISION	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	within the year 2024				General Funds	200,000.00	200,000.00		Procurement of Airline Tickets
5-02-13-040	REPAIRS AND MAINTENANCE - BUILDING & OTHER STRUCTURES	PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	101,405.00	101,405.00		Cost of repairing and maintaining building and other structure due to unforeseen contingencies (as need arises)
5-02-13-050	REPAIRS AND MAINTENANCE - MACHINERY AND EQUIPMENT	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	1,413,000.00	1,413,000.00		Cost of repairing and maintaining machineries and equipment due to unforeseen contingencies (as need arises)
5-02-13-060	REPAIRS AND MAINTENANCE - TRANSPORTATION EQUIPMENT	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	395,000.00	395,000.00		Cost of repairing and maintaining motor vehicles due to unforeseen contingencies (as need arises)
5-02-13-030	REPAIRS AND MAINTENANCE - INFRASTRUCTURE ASSETS	COMMERCIAL/ENGINEERING/ PRODUCTION DIVISION	NO	Competitive Bidding	within the year 2024				General Funds	7,567,095.00	7,567,095.00		Procurement of fittings and chlorine granules used in daily operation.
5-02-13-030	REPAIRS AND MAINTENANCE - INFRASTRUCTURE ASSETS	COMMERCIAL/ENGINEERING/ PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	300,000.00	300,000.00		Procurement of construction materials used in daily operation.
<b>III. OTHER ACCOUNTS</b>													
5-02-16-010	LABOR AND WAGES	COMMERCIAL/ENGINEERING/ PRODUCTION DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	1,716,000.00	1,716,000.00		Laborers for technical jobs, including leak repairs and maintenance
5-02-01-010	TRAVELLING EXPENSE-LOCAL	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	348,062.00	348,062.00		Transportation, travel per diems for seminars/training

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5-02-02-010	TRAINING EXPENSES	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	1,033,450.00	1,033,450.00		Expenses incurred related to training such as payment of honoraria to lectures, hand outs supplies and materials used, meals and snacks.
5-02-03-090	FUEL, OIL AND LUBRICANTS EXPENSES	ALL DIVISION	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	within the year 2024				General Funds	6,476,518.36	6,476,518.36		Fuel and lubricant for motor vehicles and generator set
5-02-04-010	WATER EXPENSES	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	8,685.60	8,685.60		Cost of water consumed in government operations/projects
5-02-04-020	ELECTRICITY EXPENSES	ALL DIVISION	NO	Direct Contracting	within the year 2024				General Funds	22,036,186.38	22,036,186.38		Cost of electricity consumed in government operations/projects
5-02-04-990	OTHER UTILITY EXPENSES	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	5,500.00	5,500.00		Cost of cooking gas consumed in government operations/projects
5-02-05-010	POSTAGE AND COURIER SERVICES	ALL DIVISION	NO	Shopping	within the year 2024				General Funds	6,600.00	6,600.00		Cost of Postage/delivery of official forms/documents/records etc.
5-02-05-020	TELEPHONE EXPENSE	ALL DIVISION	NO	Direct Contracting	within the year 2024				General Funds	206,844.00	206,844.00		Cost of transmitting messages thru telephone landline and mobile
5-02-05-030	INTERNET SUBSCRIPTION EXPENSES	ALL DIVISION	NO	Direct Contracting	within the year 2024				General Funds	78,672.00	78,672.00		Cost of internet usage
5-02-99-060	MEMBERSHIP DUES AND CONTRIBUTIONS TO ORGANIZATIONS	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	128,312.80	128,312.80		Membership dues/ contributions/fees to professionals/ recognized organizations
5-02-99-010	ADVERTISING, PROMOTIONAL AND MARKETING EXPENSE	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	165,000.00	165,000.00		Cost of advertisement in newspaper/ magazines/ televisions/ radio/ other forms of media.
5-02-99-050	RENT/ LEASE EXPENSES	ALL DIVISION	NO	NP-53.10 Lease of Real Property and Venue	within the year 2024				General Funds	290,400.00	290,400.00		Expenses for the use of facilities/ equipment etc.
5-02-99-030	REPRESENTATION EXPENSE	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	92,400.00	92,400.00		Expenses for official meetings/conferences/ entertainment
5-02-99-070	SUBSCRIPTION EXPENSES	ALL DIVISION	NO	NP-53.9 - Small Value Procurement	within the year 2024				General Funds	66,000.00	66,000.00		Cost of subscription to reading materials (magazine, newspaper, etc.)
5-02-11-020	AUDITING SERVICES	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	220,000.00	220,000.00		Cost of services rendered by auditors and billed by the commission on audit
5-02-11-090	OTHER PROFESSIONAL SERVICES	ALL DIVISION	NO	NP-53.5 Agency-to-Agency	within the year 2024				General Funds	17,600.00	17,600.00		Professional services contracted by the agency not classified under specific professional services accounts.
5-02-10-030	OTHER MAINTENANCE AND OPERATING EXPENSE	ALL DIVISION	NO	Shopping	within the year 2024				General Funds	880,000.00	880,000.00		Expenses classified under miscellaneous expenses
1-06-01-010	LAND	ALL DIVISION	NO	NP-53.10 Lease of Real Property and Venue	within the year 2024				General Funds	500,000.00		500,000.00	Cost/Appraised value of acquired land
									<b>TOTAL Php</b>	<b>65,014,637.06</b>	<b>46,444,637.06</b>	<b>18,570,000.00</b>	

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Prepared by:

  
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 Supply Assistant A


Certified Funds Available /  
 Certified Appropriate Funds Available:

  
 JANET B. ROCILLO  
 Accountant /  
 Local Budget Officer

Recommending Approval:

  
 RHODERICK L. MARANAN  
 BAC Chairperson

Approved by:

  
 NICO C. DELA PEÑA  
 Head of the Procuring Entity

**POSTING CERTIFICATION**

This is to certify that the Amadeo Water District (AWD) has posted its Indicative Annual Procurement Plan for FY 2024 on its agency website and can be accessible through this link: <https://amadeowater.com/transparency-seal/>

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 20<sup>th</sup> of September 2023.



**MONETH G. BAYBAY**  
Head, BAC Secretariat